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| *C:\Users\PC\Desktop\FOCUS EDITING\WhatsApp Image 2019-11-27 at 00.29.03 (2).jpeg* | ***Focus on ELT Journal*****ISSN: 2687-5381** |  |

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Please write your text in good English (American or British usage is accepted, but not a mixture of these). Use decimal points (not commas); use a space for thousands (10 000 and above). We only accept manuscripts in English language.

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The title page should be a separate page before the main body. Provide the following information on the title page (in the order given). It should include:

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Times New Roman; Size-20; Line Spacing: Single; Paragraph Spacing: Before paragraph-1 line; After paragraph-1 line; Center

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Front: Times New Roman; Size: 12

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Please indicate the given name and family name clearly. The given name should be in front of the family name. Present the authors' affiliation (where the actual work was done) below the names. Provide the full postal address of each affiliation, including the country name. Then, list the e-mail address, and, if available, the telephone and fax number of each author.

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A concise and factual abstract is required (maximum length 250 words). The abstract should state briefly the purpose of the research, the principal results and major conclusions. An abstract is often presented separate from the article, so it must be able to stand alone. References should therefore be avoided but, if essential, they must be cited in full, without reference to the reference list.

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Divide your article into clearly defined and numbered sections. Subsections should be numbered 1., 2., (then 1.1, 1.1.1, 1.1.2; 1.2, etc.) (the abstract, acknowledgement, references, glossary and appendix are excluded from the section numbering). Use this numbering also for internal cross-referencing: do not just refer to 'the text.' Authors are urged to write as concisely as possible, but not at the expense of clarity.

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Heading Level-1: Times New Roman; Size-12; Bold; for example, **1. Introduction**

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Integrated into the submitted document.

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Subtitled with all units of measurement (metric units).

Borders setting: all; width: 1/2 pt.

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